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Education
Development
Center

USAID OPPORTUNITY 2.0 PROGRAM

Second Chance Opportunities for Out-of-School Youth

M&E DATA COLLECTORS – CONSULTANT

Education Development Center, Inc. (EDC) is requesting expressions of interest (EOI) from qualified consultants to support the operations of the baseline outcomes surveys of the USAID Opportunity 2.0 program. This activity is led by the Monitoring and Evaluation (M&E) team across 15 project sites:

SITE	REGION
Angeles City	Region 3 – Central Luzon
Legazpi City	Region 5 – Bicol
Pasig City Valenzuela City Quezon City	National Capital Region
Iloilo City	Region 6 – Western Visayas
Cebu City Tagbilaran City	Region 7 – Central Visayas
Zamboanga City Isabela City	Region 9 – Zamboanga Peninsula
Cagayan de Oro City Iligan City	Region 10 – Northern Mindanao
Davao City	Region 11 - Davao Region
Cotabato City General Santos City	Region 12 – SOCCSKSARGEN

Only one (1) M&E Data Collector per site will be engaged through a fixed price contract for approximately **sixty (60) work days** from January 31, 2024 – June 30, 2024.

PROJECT DESCRIPTION

The USAID Opportunity 2.0 (O2) is a five-year project funded by the United States Agency for International Development (USAID) and implemented by EDC with DepEd ALS and TESDA, with the support of LGUs, the private sector, NGOs, and agencies like DOLE and DTI that have programs for youth. Its goal is to strengthen support systems in the Philippines to provide second-chance opportunities to 180,000 out-of-school youths (OSYs) across all its project sites that lead to the improvement of their education, employment, and livelihood outcomes.

BACKGROUND

In compliance to its monitoring, evaluation, and learning requirements, O2 will conduct the Work Readiness and Life Skills Survey (WRLSS) and the Workforce Outcomes Reporting Questionnaire (WORQ) Survey to the learners of the DepEd ALS Accreditation and Equivalency curriculum. Together, these two surveys are called Outcomes Surveys in the O2 program.

These surveys hope to assess the outcomes of the workforce development program package of O2 on DepEd ALS learners. Improvements in the work readiness and life skills of the learners are measured through WRLSS. In this survey, respondents are requested to assess their level of confidence on key areas of life skills such as development of self, communication skills, problem solving and critical thinking, work habits and entrepreneurship, and leadership. On the other hand, education, employment, and earning outcomes of youth after completing the workforce development program are measured through the WORQ.

To do this, O2 shall engage 15 consultants, one for each project site, to provide data collection support in the conduct of the outcomes surveys. The hired data collectors shall primarily report to the Monitoring and Evaluation team of O2 but will be supervised on the field by the Youth Development Team of their area of assignment.

SCOPE OF WORK

For this activity, the project needs the services of Data Collectors (DC) to assist in the operations of the outcomes surveys of O2. Specifically, the DC would be tasked to conduct the following:

Conduct of Endline Work Readiness and Life Skills Survey (WRLSS) for DepEd ALS S.Y. 2023-2024 cohort and Endline Workforce Outcomes Reporting Questionnaire (WORQ) for DepEd ALS S.Y. 2022-2023 cohort:

1. Attend the outcome evaluation orientation and refresher training as necessary;
2. Respectfully engage with DepEd ALS teachers in-charge of CLCs to collect copies of accomplished WRLSS;
3. Encode the collected WRLSS forms using provided KoBo form on the table or any compatible device;
4. Conduct WORQ semi-structured individual interviews with eligible youth respondents and ensure completeness of responses during data entry on the KoBo Form on the table or any compatible device;
5. Coordinate with the O2 M&E Officers in the data validation and spot checking of collected survey responses;
6. Maintain and update the survey monitoring forms and regularly report updates to Youth Development Team in-charge of site, MEL team, and other appropriate O2 staff; and
7. Observe data security measures in compiling and managing sensitive and confidential documents and information.

ANTICIPATED TIMETABLE AND LEVEL OF EFFORT (LOE)

ACTIVITY	INDICATIVE TIME FRAME	DAYS
Project orientation and M&E Endline WORQ and WRLSS Orientation and Training	January 31, 2024	1
Regular maintenance of trackers and coordination meetings with O2 staff	February 1 – June 30	5
DepEd ALS S.Y. 2023-2024: Coordination with respective ALS teachers for Endline WRLSS DepEd ALS S.Y. 2022-2023: Coordination with respective ALS teachers for Endline WORQ	February 1 – June 30	7
DepEd ALS S.Y. 2022-2023: Endline WORQ Survey data collection	February 1 – May 30	25
DepEd ALS S.Y. 2023-2024: Endline WRLSS Encoding and data processing	February 1 – June 30	17
DepEd ALS S.Y. 2023-2024: Endline WRLSS Data quality and validation	May 1 – June 30	5
TOTAL		60

MINIMUM QUALIFICATIONS

- At least two (2) years of direct work experience in conducting social research or assessments that involve fieldwork;
- Experienced in conducting semi-structured personal interviews, preferably with youth aged between 15-24 years old;
- **Preferably has previous experience collecting data for USAID Opportunity 2.0, other USAID projects, or for other youth development and education projects;**
- Able to translate local language to Filipino and English;
- With competent verbal and written communication skills;
- Has working knowledge of good practices in field research and research ethics;
- Has own PC or laptop and is proficient in basic office tools such as MS Word, Excel, PowerPoint, etc.;
- Resident of their project areas of interest; and
- College graduate but well-experienced data collectors with college-level education are encouraged to apply

APPLICATION INSTRUCTIONS

Interested candidates should send their application letter and CV on COB, January 15, 2024 with a reference to the position and geographic area of interest, e.g., **"O2 M&E Data Collector – Legazpi City"** to Opportunity 2.0 Operations and Procurement Manager at ProcurementPH@edc.org.

Applications must be either in Word or PDF and submitted as one file. Do not attach any other documents such as certificates, diplomas etc. – they will be automatically deleted. Due to high volume of applications only shortlisted candidates will be contacted.