



URGENT: Expressions of Interest – USAID Opportunity 2.0

M&E DATA COLLECTORS – CONSULTANT

Education Development Center, Inc. (EDC) is requesting expressions of interest (EOI) from qualified consultants to support the operations of the baseline outcomes surveys of the USAID Opportunity 2.0 program. This activity is led by the Monitoring and Evaluation (M&E) team across project sites:

Site	Region
1. Angeles City	Region 3 – Central Luzon
2. Pasig City	National Capital Region
3. Iloilo City	Region 6 – Western Visayas
4. Iligan City	Region 10 – Northern Mindanao
5. Cotabato City	Region 12 - SOCCSKSARGEN

Only one (1) M&E Data Collector per site will be engaged through a fixed price contract for approximately **sixty (60) work days** from August 15 – November 30, 2023.

Project Description

The USAID Opportunity 2.0 (O2) is a five-year project funded by the United States Agency for International Development (USAID) and implemented by EDC with DepEd ALS and TESDA, with the support of LGUs, the private sector, NGOs, and agencies like DOLE and DTI that have programs for youth. Its goal is to strengthen support systems in the Philippines to provide second-chance opportunities to 180,000 out-of-school youths (OSYs) across all its project sites that lead to the improvement of their education, employment, and livelihood outcomes.

Background

In compliance to its monitoring, evaluation, and learning requirements, O2 will conduct the Work Readiness and Life Skills Survey (WRLSS) and the Workforce Outcomes Reporting Questionnaire (WORQ) Survey to the learners of the DepEd ALS Accreditation and Equivalency curriculum and Youth Access to TESDA Online Program (YATOP) learners. Together, these two surveys are called Outcomes Surveys in the O2 program.

The purpose of these surveys is to assess the outcomes of the O2 workforce development program package with DepEd ALS learners and Youth Access to TESDA Online Program (YATOP) learners. Improvements in the work readiness and life skills of the learners are

measured through WRLSS. In this survey, respondents are requested to assess their level of confidence on key areas of life skills such as development of self, communication skills, problem solving and critical thinking, work habits and entrepreneurship, and leadership. On the other hand, education, employment, and earning outcomes of youth after completing the workforce development program are measured through the WORQ.

To do this, O2 shall engage 5 consultants, one for each project site, to provide data collection support in the conduct of the outcomes surveys. The hired data collectors shall primarily report to the Monitoring and Evaluation team of O2 but will be supervised in the field by the Youth Development Team of their area of assignment.

Scope of Work

For this activity, the project needs the services of Data Collectors (DC) to assist in the operations of the outcomes surveys of O2. Specifically, the DC are responsible for the following tasks:

1. Attend the outcome evaluation orientation and refresher training as necessary;
2. Respectfully engage with DepEd ALS teachers in-charge of CLCs to collect copies of accomplished WRLSS;
3. Encode the collected WRLSS forms using provided KoBo form on the table or any compatible device;
4. Conduct semi-structured individual interviews using the WORQ tool with eligible youth respondents and ensure completeness of responses during data entry on the KoBo Form on the table or any compatible device;
5. Coordinate with the O2 M&E Officers in the data validation and spot checking of collected survey responses;
6. Maintain and update the survey monitoring forms and regularly report updates to Youth Development Team in-charge of site, MEL team, and other appropriate O2 staff; and
7. Observe data security measures in compiling and managing sensitive and confidential documents and information.

Expected Deliverables

The Data Collector is expected to accomplish the WORQ survey interviews and encode the completed WRLSS forms of all eligible learner respondents in the sampled community learning centers (CLCs) in their respective sites.

Anticipated Timetable and level of effort (LOE)

Activity	Indicative Timeframe	Days
Project orientation and M&E Survey Orientation and Training	August 15	2

Regular maintenance of trackers and coordination meetings with O2 staff	August 18– November 30	4
Coordination with respective ALS teachers	September 1 – November 30	5
WORQ Survey data collection	September 1– November 30	30
Scanning and encoding of accomplished WRLSS forms	September 1 – November 30	15
Data quality and validation activities	October 1 – November 30	4
Total		60 days

Minimum Qualifications

- At least one (1) direct work experience in conducting semi-structured personal interviews, preferably with youth aged between 15-24 years old;
- Strong verbal and written communication skills; strong fluency in local language preferred
- Working knowledge of good practices in field research and research ethics;
- Has own laptop and is proficient in basic office tools such as MS Word, Excel, PowerPoint, etc.;
- Resident of their project areas of interest; and
- College graduate or well-experienced data collectors with college-level education are also encouraged to apply

Application Instructions

Interested candidates should send their application letter and resume on or before August 7, 2023 with a reference to the geographic area of interest, e.g., “O2 M&E Data Collector – Angeles City” to the Opportunity 2.0 Operations and Procurement Manager at ProcurementPH@edc.org.

Applications must be either in Word or PDF and submitted as one file. Do not attach any other documents such as certificates, diplomas etc. – they will be automatically deleted. **Due to high volume of applications only shortlisted candidates will be contacted.**